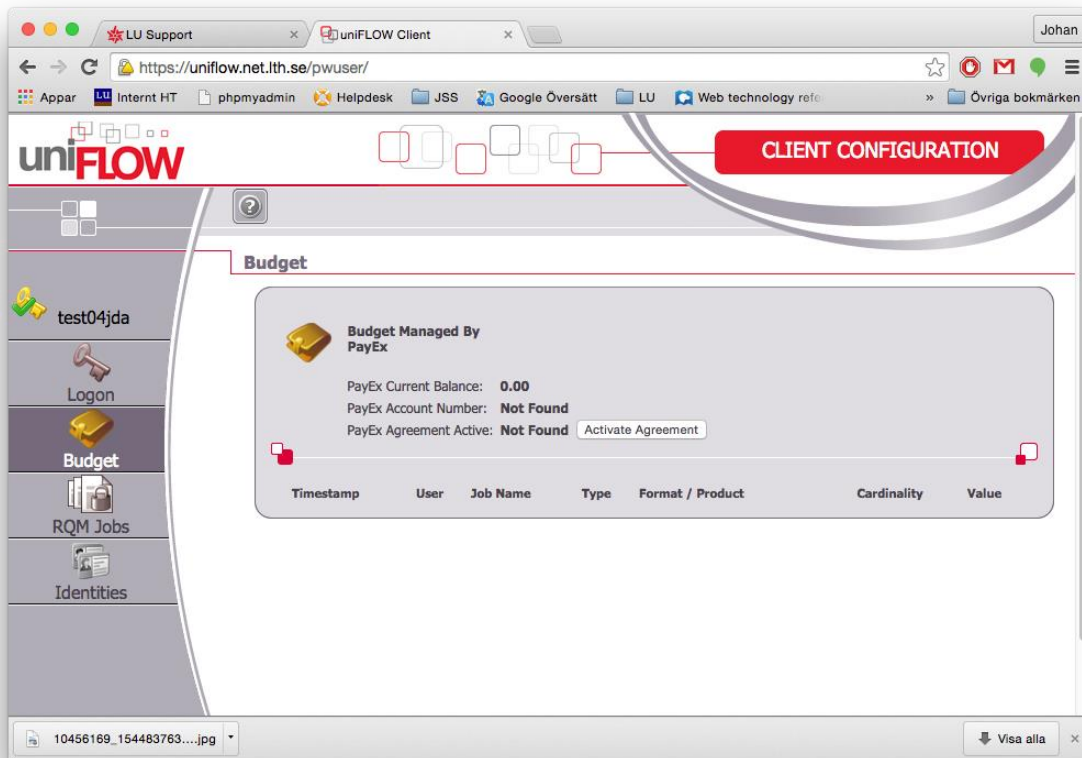


Aktivera ett autopay agreement för utskrifter på HT-biblioteken

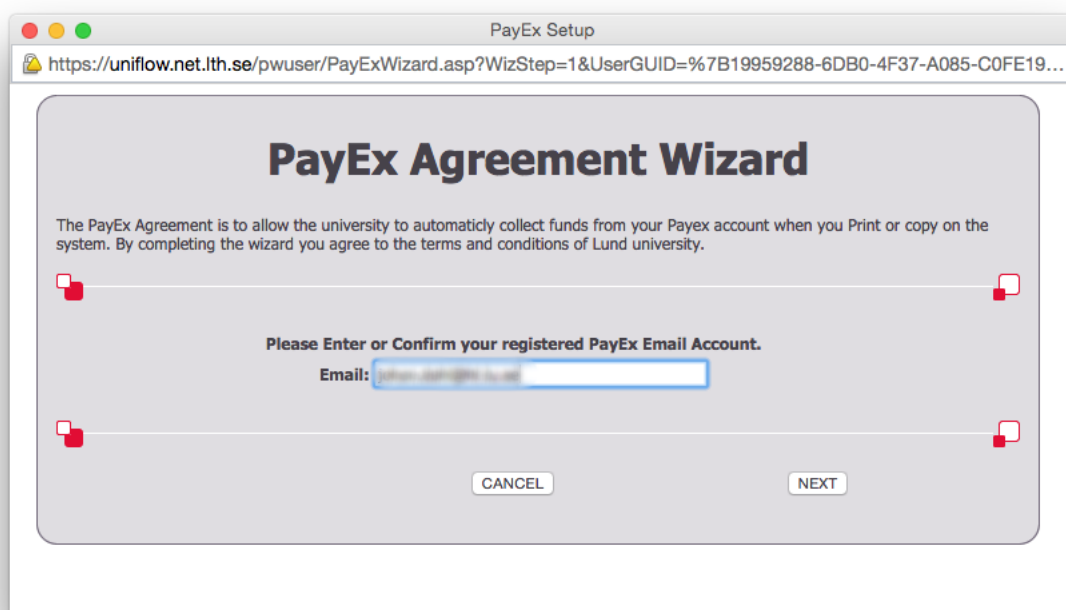
Gå till <https://uniflow.ht.lu.se>

Logga in via CAS med din StiL-identitet.

Välj **Budget** i vänsterspalten och klicka på knappen **Activate Agreement**.



Skriv in den e-postadress som du registrerat hos PayEx. Klicka på knappen **NEXT**.



PayEx skickar en engångskod till den adress du angett. Observera att koden bara är giltig i 30 minuter.

Hej Johan Dahl

Din engångskod (giltigt i 30 minuter) är: 7v2D857J

Med vänlig hälsning PayEx kundtjänst,

Kopiera och klistra in koden på registreringsidan. Klicka på **NEXT**.

PayEx Setup

https://uniflow.net.lth.se/pwuser/PayExWizard.asp

PayEx Agreement Wizard

The PayEx Agreement is to allow the university to automatically collect funds from your Payex account when you Print or copy on the system. By completing the wizard you agree to the terms and conditions of Lund university.

We have contacted PayEx and requested the Lund Agreement be tagged to your account, You will shortly receive a temporary activation code from PayEx. To complete the Agreement please enter the activation code below

PayEx Activation Code: 7v2D857J

CANCEL NEXT

Du får ett bekräftelsemeddelande och kan klicka på **Close**.

PayEx Setup

https://uniflow.net.lth.se/pwuser/PayExWizard.asp

PayEx Agreement Wizard

The PayEx Agreement is to allow the university to automatically collect funds from your Payex account when you Print or copy on the system. By completing the wizard you agree to the terms and conditions of Lund university.

Activation Complete, Please close the wizard and refresh the client.

CLOSE NEXT

På Budget ser det nu ut så här.

The screenshot shows a web browser window with the uniFLOW Client interface. The browser tabs include 'LU Support' and 'uniFLOW Client'. The address bar shows 'https://uniflow.net.lth.se/pwuser/'. The page title is 'CLIENT CONFIGURATION'. The main content area is titled 'Budget' and displays the following information:

- Budget Managed By:** PayEx
- PayEx Current Balance:** 87.30
- PayEx Account Number:** [Redacted]
- PayEx Agreement Active:** Active

There is a 'Remove Agreement' button next to the 'Active' status. Below this information is a table with the following columns: Timestamp, User, Job Name, Type, Format / Product, Cardinality, and Value. The table is currently empty.

Observera att det kan ta upp till 15 minuter innan det går att logga in på kopiatorerna och börja skriva ut.